

How to Read the APEX Progress Report

"How do I interpret the data in my coach report?"

To get the most out of the Weekly Activity Report, be sure to click "(Detail Report)" next to the student's name in the email that was sent to you. This comprehensive view of the report will help immensely in understanding the overview provided in the email. To help clear up some of the percentage calculations, please review the information below:

Stop Light

- **Green** means a student has completed 80% or more of the work currently due.
- **Yellow** means a student has completed between 60 and 79% of the work due.
- **Red** means a student has completed 59% or less of the work due.

Quality of Work

This percentage shows a student's average score for completed and scored activities. It excludes partially completed activities and extra credit. The formula used for this calculation is: **Points Earned on Completed Activities / Points Possible on Completed Activities**. Example: A student completes 7 activities and earns 325 points, out of 400 total points possible. Her Quality of Work percentage is 81.3%. Click the header label for a chart of your student performance.

Grade To Date

The grade to date represents a calculation that accounts for the due dates of activities within the course. The calculation ignores activities with due dates in the future. The formula used for this calculation is: **Points Earned on Activities Due Through Today (Including Extra Credit) / Points Possible on Activities Due Through Today**. Example: A student earns 360 points on activities with due dates through today. There are 425 points possible on activities due through today. Her Grade To Date is 84.7%. Click the header label for a chart of your student performance.

NOTE: All academic questions related to the information in the Weekly Activity Report should be directed to the student's teacher. Their contact information can be found near the top of the email that was sent to you.

(2) What do the different grade calculations mean?"

Overdue Activities

This column lists the number of activities that are due through today that have not yet been scored. Students may have submitted their homework for some of these activities, but until the teacher enters a score for the activity in the grade book, they are still marked as overdue. Clicking the number will run the Overdue Activities report. Click the header label for a chart of your student performance.

On Schedule %

The on schedule percentage represents student progress related to the pace of their course. When students submit their work and it is graded in a timely fashion, they remain on track for completing the course on schedule. The formula used for this calculation is: **Graded Activities Due Through Today / Activities Due Through Today**. Example: A student has submitted their work and received grades from the teacher on 8 activities with due dates through today. There are currently 10 activities due through today. His On Schedule % is 80%. Click the header label for a chart of your student performance.

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Important: If no due dates have been assigned the Grade to Date calculation is an inaccurate reflection of student performance. You should instead refer to the Quality of Work metric for determining student grades.

Overall Percent

The overall percentage calculation ignores the due dates for activities and represents the cumulative average for the entire course. The formula used for this calculation is: **Total Points Earned (Including Extra Credit) / Total Points Possible**. Example: A student earning 220 points in a course with 1180 total points possible would have an Overall Percentage of 18.6%. Click the header label for a chart of your student performance.

Midterm

The midterm grade column displays the teacher entered grade a student earns at the midpoint of their course.

Final

The final grade column displays the teacher entered grade a student earns at the completion of their course. When the final grade is entered, the course is marked as complete, the overall score for the course is recorded, and the mentor is given access to the grade.